

Capital Area Behavioral Health Collaborative, Inc.
Provider Network Specialist

CABHC Inc. is a Harrisburg, PA based non-profit company that provides contract management and quality oversight of the Medicaid HealthChoices Behavioral Health Program for the Counties of Cumberland, Dauphin, Lancaster, Lebanon, and Perry. CABHC is currently looking for a Provider Network Specialist.

This position is involved with monitoring the Provider Network capacity and service delivery for consumers in the five Counties; conducts annual on-site audits of Assertiveness Community Treatment Providers to assure fidelity to national standards; coordinates, prepares and present reports for the Provider Relations Committee; and manages the completion of the annual Provider satisfaction survey. Responsibilities also includes performing data analysis to assess the effectiveness of Provider delivery of services and develops reports that assist in utilization of program development.

The successful candidate will work closely with our contracted Managed Care Organization in the development, monitoring, and credentialing of the network of Providers as part of the HealthChoices Behavioral Health Program to ensure compliance with program standards and quality of care.

Minimum Qualifications: A minimum of a Bachelor's degree in psychology, social work, education, or related field with six years of experience in the public behavioral health care field. Experience in the community substance abuse and mental health system is preferred. Demonstrated ability to prepare written reports and the presentation of data that are well organized, reads easily, and clearly communicates the objectives of the documents is required. Travel within the five-county area required.

The starting salary is the low to mid \$40,000's and will be based on experience and qualifications. A comprehensive benefits package includes Paid Time Off, health insurance, dental and vision and prescription drug plan; life insurance; and retirement plan. Interested applicants should submit their resume by December 14, 2018 to the attention of:

Judy Goodman, Executive Assistant
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CABHC is an Equal Opportunity Employer